



2014
STILL PHOTO and/or COMMERCIAL FILMING REQUEST
Inyo National Forest

All application materials must be received two weeks in advance of the proposed shooting date

Date: Company: Authorized Company Representative (Person signing permit): <i>*Include Letter of Authorization on company letterhead with this form.</i> Address: Phone: Fax: E-mail:	Project Title: On Site Contact/Title: Cell Phone: On Site Backup Contact/Title: Cell Phone: F.S. Use: Assigned Permit #: _____
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I. PRODUCTION INFORMATION:

TYPE: <ul style="list-style-type: none"><input type="checkbox"/> Still Photography<input type="checkbox"/> Commercial<input type="checkbox"/> TV Movie<input type="checkbox"/> TV Episode<input type="checkbox"/> Feature Film	<ul style="list-style-type: none"><input type="checkbox"/> Music Video<input type="checkbox"/> Corporate Video<input type="checkbox"/> Documentary<input type="checkbox"/> Other:
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PROPOSED NAME OF LOCATION(S): <i>Attach a <u>detailed</u> map (this should be from a topographical map (scale 1:24 000) and include legal description (Township, Range & Section[s]). Show proposed staging area on map. (Your request will be delayed if a map without sufficient detail is NOT provided)</i>
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Total Number of people on location (include actors, crew members, etc.): Production Date(s) (Include alternative dates or weather day): Set Up (date, length of time, time of day): Production (start/stop): Breakdown & restoration (start/stop):

STUNTS/SPECIAL EFFECTS PROPOSED: <ul style="list-style-type: none"><input type="checkbox"/> Pyrotechnics<input type="checkbox"/> Hazardous Materials (<i>Provide MSDS</i>)<input type="checkbox"/> Domestic or Wild Animals<input type="checkbox"/> Aerial Stunts	SPECIAL CIRCUMSTANCES PROPOSED: <ul style="list-style-type: none"><input type="checkbox"/> Helicopter Shoot (<i>Ask for Safety Plan Form</i>)<input type="checkbox"/> Night Shoot (<i>Overtime payment required</i>)<input type="checkbox"/> Overnight set storage and/or guard
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II. DESCRIPTION OF PROJECT (*attach story board if applicable and describe any proposed ground disturbing activities*):

Action involving vehicles and/or equipment:

Props proposed:

If needed, who is providing traffic control (attach copy of contract)(*Please note traffic may not be held longer than 10 min.*):

Will part of the shoot be on adjacent landowner's land? (*If so, please attach copies of other agency permits and/or letter of permission from other special use permit holders.*)

III. DESCRIPTION OF EQUIPMENT:

Equipment Detail (numbers):

_____Generators _____Cars _____Trucks _____RVs _____Other:

APPLICANT'S SIGNATURE:

DATE:

TO BE COMPLETED BY U.S. FOREST SERVICE

Fees (BFC # _____):

Cost Recovery: Permit Preparation _____

Monitoring _____

Land use: _____

TOTAL _____

Bonding:

YES

Amount: _____

N/A

Letter of Authorization Required?

YES

N/A

Certification of Insurance Received: YES

Other Coordination Required? (i.e. DWP, BLM, Cal Trans, County, Town):

YES

N/A

Other F.S. Permit Holder Coordination Req?:

YES

N/A

Aviation Safety Plan Required? (any use of aircraft needs this):

YES

N/A

INSURANCE CERTIFICATE REQUIREMENTS

The following are the requirements for a Certificate of Insurance to be acceptable to the government. These requirements are specific to any private improvement or activity which takes place on Forest Service system lands:

- The required Minimum Coverage Amount is \$25/100/300 (\$25,000 Property Damage, \$100,000 death or injury – one person, and \$300,000 more than one person) or \$300,000 Combined Single Limit (in thousands). If aircraft is involved, the Minimum Coverage Amount is \$5 million based on the California Film Commission requirements.
- The Certificate must show the “United States Government” as additional insured, not the “U.S. Forest Service”.
- The certificate holder block must contain the following language:
 1. For the Mammoth Ranger District: “United States Government, Attn: Film Permit Administrator, P.O. Box 148, Mammoth Lakes, CA 93546”
 2. For the Mono Lake Ranger District: “United States Government, Attn: Film Permit Administrator, P.O. Box 429, Lee Vining, CA 93541”
 3. For the Mt. Whitney Ranger District: “United States Government, Attn: Film Permit Administrator, P.O. Box 8, Lone Pine, CA 93545”
 4. For the White Mountain Ranger District: “United States Government, Attn: Film Permit Administrator, 798 N. Main St., Bishop, CA 93514
- The policy should provide for 30 days written notice before changes in the policy or cancellation.
- The words, “endeavor to” and “but failure to mail such notice shall impose no obligation or liability of any kind upon the company” should be stricken.

WHO TO CONTACT

The following is a list of contacts for filming permits. It is helpful if you call us with your proposal prior to submitting a request form so that we may expedite the permit process. Respectfully, we ask for a minimum of 2 weeks notice so that we may provide a higher level of customer service to you. Thank you for your assistance in making the permit process proceed smoothly.

- ❖ For the Mono Lake Ranger District: Jon Kazmierski: District Recreation Officer , (760) 924-5503 (W); e-mail: jkazmierski@fs.fed.us; (760) 924-5537 (FAX)
- ❖ For the Mammoth Ranger District: Jon Kazmierski, District Recreation Officer, (760) 924-5503 (W); e-mail: jkazmierski@fs.fed.us; (760) 924-5537 (FAX)
- ❖ For the White Mountain and Mt. Whitney Ranger Districts and the Ancient Bristlecone Pine Forest: Rosalie Herrera, Special Use Administrator, (760) 873-2455; email: raherrera@fs.fed.us; (760) 760-873-2563(FAX)

COST RECOVERY

2014 PROCESSING FEE SCHEDULE AND MONITORING FEE SCHEDULE

(Separate Fee for Processing & Monitoring)

Category 1	>1 hour, up to 8 hours	\$119.00	One Time Fee
Category 2	>8 Hours, up to 24 hours	\$416.00	One Time Fee
Category 3	>24 Hours, up to 36 hours	\$784.00	One Time Fee
Category 4	>36 Hours, up to 50 hours	\$1,124.00	One Time Fee
Category 5 & 6	>50 Hours	Agreement required	

2014 LAND USE FEE SCHEDULE

Still Photography (551)

1-10 people	\$82.27/day
11-30 people	\$246.79/day
30+ people	\$411.31/day

Commercial Filming (552)

1-10 people	\$246.79/day
11-30 people	\$329.04/day
31-60 people	\$822.62/day
60+ people	\$990.30/day

FORM OF PAYMENT

- **No Cash accepted**
- **Credit Card Payments Accepted via link listed on your bill: www.fs.fed.us/billpay**
- **Make Check/Money Order/Cashier's Check payable to: USDA Forest Service**
- **Cost recovery fee and Land Use Fee may be combined into one payment**